

**APPLICATION COVER FORM
RHODE ISLAND COUNCIL FOR THE HUMANITIES**

Notes and Instructions: Complete in full. If you replicate this form, provide the information requested in the same sequence.

Project Title _____

Project Format (Please specify) **Public Events** _____ **Media Production** _____
Research _____ **Other** _____

Project Period FROM _____ TO _____
(Must be two months after month of application). (This determines your grant end date.)

Request to RICH \$ _____ + **Cost-Share** \$ _____ = **Total Budget** \$ _____

**Authorizing Official
Of Project Sponsoring
Organization
(n/a for individual
applicants)**

NAME OCCUPATION/AFFILIATION WITH SPONSOR

PHONE EMAIL

Project Sponsor

NAME OF ORGANIZATION (Must be a not-for-profit).

MAILING ADDRESS (Note: Notification will be sent to the authorizing official at this address). PHONE

Project Director

NAME OCCUPATION/AFFILIATION WITH SPONSOR

MAILING ADDRESS (IF DIFFERENT FROM SPONSOR)

PHONE EMAIL

Signatures/Date

Your signature(s) indicate you understand the following:

The Authorizing Official of the project sponsoring organization may be the Executive Director, Chairman of the Board, or President. In academic institutions, this person is often the director of the grants or business office. Neither Authorizing Official nor Financial Officer of the project sponsoring organization may serve as the Project Director. The Non-Profit Sponsoring Organization is responsible for the project and budget described in the grant application in the event of an award. By applying, the sponsor agrees to the RICH Grant Guidelines. It is the sponsor's responsibility to appropriately supervise the Project Director and ensure the project takes place as described, to use RICH funds only as allowed, to acknowledge RICH funding in conjunction with the project, and to submit project reports as required. Acceptance of an award also requires the sponsor's agreement to additional award terms and conditions.

AUTHORIZED OFFICIAL OF SPONSORING ORG Date

PROJECT DIRECTOR Date

